

Port Allegany School District
BOARD OF SCHOOL DIRECTORS
Regular Board Meeting

October 9, 2023
High School Library
7:00 p.m.

Minutes

President Erica Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Nathan Burgett, Mr. Eric Button, Mr. Justin Fillhart, Mrs. Erica Petruzzi, Mr. Jason Stake (7:01), Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young and Mr. Gary Buchsen

Board Absent: Sean Lathrop

Others Present: Business Manager Adam Moate, Matt Lawton, Barb Bockaras, Rachel Vargeson, Chris Ernst, Larry Myers and Bob Nordine.

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and most recently amended on August 14, 2023.

Minutes of Preceding Meetings

Approved the Minutes of the September 5, 2023 Committee of the Whole Meeting and the September 11, 2023 Regular Meeting. Motion: J. Stake Second: J. Fillhart. The motion was unanimously carried.

Treasurer's Report

Approved the Treasurer's Report for the period ending September 30, 2023 as presented by Mr. Tanner. Motion: J. Fillhart; Second: J. Stake. The motion was carried unanimously.

General Fund investments on September 30, 2023 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$5,503,687.59 and JVB Now Account - \$14,126.50. Motion: J. Fillhart; Second: J. Stake. The motion was carried unanimously.

September 30, 2023 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,371,262.76; Student Activities Account - \$95,108.98; Student Athletics Account -

\$121,362.78; and Cafeteria Account - \$320,097.97. Motion: J. Fillhart; Second: J. Stake. The motion was carried unanimously.

Bill Lists and Payrolls

Approved the General Fund Bill List of October 9, 2023 - \$474,819.94 and payrolls of September 14, 2023 - \$217,280.83 and September 28, 2023 - \$217,545.76. Motion: J. Stake; Second: N. Burgett was carried unanimously.

Superintendent's Report

Mr. Buchsen introduced Larry Myers from Schneider Electric who provided an update for the potential weatherization project. The district plans to resubmit the 'Renew America's Schools Grant' application at the beginning of next year.

Johnson Controls provided an intercom quote that would allow Mr. Kio to have the same capacity at his desk to let people into the elementary school as Mrs. Stuckey has at the main desk in the office.

Mr. Brad Stewart has requested to be a Pennsylvania Music Educator Association chaperone during the 2023-2024 school year. He has been asked to chaperone three days throughout the school year and this would only cost the district the amount it would cost for a substitute.

Mr. Buchsen shared the most recent updates in regards to our school police officers. The ORI designation which makes our department official, still has not fully been approved. Mr. Buchsen reached out to Representative Causer for assistance. The district has hearings with Potter and McKean counties next week. It is anticipated that the courts will permit full police arresting authority from both counties.

The volunteer tax credit is still with Chris Lantz and we hope to have a resolution at the committee meeting in November.

Buildings and Grounds

Approved the quote of \$3,503.91 from Johnson Controls to provide elementary school video intercom controls for the office. Motion: N. Burgett; Second: E. Button. The motion was carried unanimously.

Personnel

Approved the addition of Ms. Holly Taylor to the substitute paraprofessional list. Motion: J. Stake; Second: J. Fillhart. The motion was carried unanimously.

Approved the addition of Ms. Kaylee Kio to the substitute teacher (nurse) list effective Friday, October 6, 2023. Motion: E. Button; Second: I. Young. The motion was carried unanimously.

Board

Approved the following policy update: Policy 805.3 - School Security Personnel Use of Force. (Recommended for legal liability purposes.) Motion: J. Stake; Second: J. Fillhart. The motion was carried unanimously.

Approved the live streaming volunteer procedures as reviewed at the October Committee of the Whole meeting effective November 1, 2023. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Approved the invoice from Cousins Designs for the detailing of the district police vehicle in the amount of \$650.00. Motion: N. Burgett; Second: I. Young. The motion was carried unanimously.

Executive Session

The board met in executive session regarding school and safety concerns at 7:58 p.m. The board returned from executive session at 8:20pm.

Adjournment

Motion: J. Stake; Second: J. Fillhart. The motion was unanimously carried. Mrs. Petruzzi adjourned the meeting at 8:21 p.m.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Directors