

Port Allegany School District

BOARD OF SCHOOL DIRECTORS  
*Regular Meeting*

November 14, 2022  
High School Library  
7:00 p.m.

**Minutes**

President Erica Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Nathan Burgett, Mr. Eric Button, Mr. Justin Fillhart (7:35pm), Mr. Sean Lathrop, Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young and Mr. Gary Buchsen.

Others Present: Business Manager Adam Moate, Larry Myers (Schneider Electric), Rachel Vargeson and Matthew Lawton.

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and most recently amended on September 12, 2022.

Minutes of Preceding Meetings

Approved the Minutes of the October 3, 2022 Committee of the Whole Meeting and the October 10, 2022 Regular Meeting. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

Treasurer's Report

Approved the Treasurer's Report for the period ending October 31, 2022 as presented by Mr. Tanner. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

General Fund investments on October 31, 2022 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$8,289,066.53 and JVB Now Account - \$68,910.20. Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

October 31, 2022 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,321,227.83 and Cafeteria Account - \$74,680.37. Mr. Moate stated that the balances for Student Athletics and Student Activities will be reported in December. Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

Bill Lists and Payrolls (gold attachments)

Approved the General Fund Bill List of August 8, 2022 - \$432,320.93 and payrolls of August 14, 2022 -

\$244,497.50, and August 28, 2022 - \$299,164.31. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

### Superintendent's Report

Mr. Buchsen stated that a student from the yearbook staff will be here to take the Board photo before the reorganization meeting on Monday, December 5th.

Mr. Larry Myers (Schneider Electric) attended the meeting to review and answer any questions from the board regarding the potential Phase III weatherization project.

Mr. Buchsen reviewed the 2023 board meeting date options with the board. The board will need to approve a meeting calendar in December for 2023.

Mr. Stewart will be taking the Music Department on a trip to Toronto, Canada in May of 2023.

### Curriculum

Approved funding not to exceed \$2,010.00 to offer additional after school photography classes at the elementary school. (7% set aside after school funding) Motion: J. Stake; Second: J. Fillhart. The motion was carried unanimously.

### Personnel

Appointed Mrs. Sara Bishel as a professional mentor for Mrs. Tyler Anderson for the 2022-2023 school year in accordance with Schedule B of the professional staff agreement (\$1,588). Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

Approved Mr. Kerry Hawver as a volunteer assistant for the boys' basketball program and Ms. Erin Stauffer as a volunteer assistant for the girls' basketball program. Motion: J. Stake; Second: I. Young. The motion was carried unanimously with Mrs. Elizabeth Stauffer abstaining.

Approved Mrs. Erica Babcock as a volunteer assistant for the boys' basketball program. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Approved Mr. Nate Stauffer as a volunteer assistant for the boys' wrestling program. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

### Board

Approved the district's comprehensive plan as reviewed at the November committee of the whole meeting and further authorized the superintendent to make any required edits as required by the Pennsylvania Department of Education after submission. Motion: D. Tanner; Second: S. Lathrop. The motion was carried unanimously.

Denied Grievance No. 01-2022-2023 with the Port Allegany Education Support Professionals Association. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Approved the music department trip to Toronto, Canada to be held on May 4-6, 2023 at no cost to the school district. Motion: E. Button; Second: N. Burgett. The motion was carried unanimously.

Authorized implementation of a Unified Sports after school bocce program for students in grades 6-8 at no cost to the district. Motion: D. Tanner; Second: J. Fillhart. The motion was carried unanimously.

Authorized the district to enter into a pilot program with the Pennsylvania Department of Human Services and Kooth to provide mental health support services during the 2022-2023 school year at no cost to the school district. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

#### Executive Session

The board met in executive session to discuss school safety at 8:25 p.m.

#### Adjournment

Motion: J. Stake; Second: I. Young. The motion was carried unanimously . Mrs. Petruzzi adjourned the meeting at 8:40 p.m.

Respectfully submitted,

MELISSA VEILLEUX  
Secretary to the Board of School Directors