

Port Allegany School District

BOARD OF SCHOOL DIRECTORS

*Regular Meeting*

May 9, 2022  
High School Library  
7:00 p.m.

**Minutes**

President Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll. The board met in executive session on Tuesday, May 3, 2022 from 5:30pm - 7:05pm to conduct a superintendent interview

Board Present: Mr. Nathan Burgett, Mr. Eric Button, Mr. Justin Fillhart, Mr. Sean Lathrop, Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young, Mr. Adam Moate and Mr. Gary Buchsen.

Board Absent: None

Others Present: Akane Hanson

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and amended January 10, 2022.

Minutes of Preceding Meetings

Approved the Minutes of the April 4, 2022 Committee of the Whole Meeting and the April 11, 2022 Regular Meeting. Motion: N. Burgett; Second: S. Lathrop. The motion was unanimously carried.

Treasurer's Report

Approved the Treasurer's Report for the period ending April 30, 2022 as presented by Mr. Tanner. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

General Fund investments on April 30, 2022 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$7,977,333.58 and JVB Now Account - \$27,116.68. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

April 30, 2022 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,211,454.67; Student Activities Account - \$99,700.61; Student Athletics Account - \$91,791.16;

and Cafeteria Account - \$125,345.73. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

#### Bill Lists and Payrolls

Approved the General Fund Bill List of May 9, 2022 - \$101,129.13 and payrolls of April 14, 2022 - \$236,950.82 and April 28, 2022 - \$241,138.56. Motion: D. Tanner; Second: S. Lathrop. The motion was carried unanimously.

#### Personnel

Approved the supplementals list for the 2022-2023 school year. (Attachment A) Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Reappointed Dr. Jason Tronetti as School Physician for the 2022-2023 school year as outlined in the proposal dated April 8, 2022. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

#### Finance

Adopted the proposed 2022-2023 general fund budget PDE-2028 in the amount of \$17,744,180 which reflects a deficit of \$986,818. Motion: J. Stake; Second: J. Fillhart. The motion was carried unanimously.

Renewed the Aveanna Healthcare Contract for potential nursing and related services to the school district during the 2022-2023 school year. Motion: J. Fillhart; Second: S. Lathrop. The motion was carried unanimously.

Approved a donation to the Port Allegany Moose Lodge in the amount of \$526.36 to offset property taxes for Moose Park where Port Allegany School District baseball and soccer games are played. Motion: J. Fillhart; Second: E. Button. The motion was carried unanimously.

Renewed the service agreement with MCIU23 to provide Level I Data Validation Suite - State Data for PowerSchool during the 2022-2023 school year at a cost of \$1,021.20. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Renewed the Agreement with Care for Children to provide occupational and physical therapy services for the 2022-2023 school year. Motion: D. Tanner; Second: J. Stake. The motion was carried unanimously.

Approved the renewal agreement with the Nutrition Group for food service management services for the 2022-2023 school year. This includes a maximum loss guarantee of \$73,000 for the year. Motion: J. Fillhart; Second: D. Tanner. The motion was carried unanimously.

Approved the 2022-2023 Special Education resolution and contract with the Seneca Highlands Intermediate Unit Nine to provide support services at a cost of \$661,835. Motion: J. Fillhart; Second: E. Button. The motion was carried unanimously with Mrs. Stauffer abstaining.

#### Curriculum

Approved the 2022 graduation list as presented at the May 2, 2022 Committee of the Whole meeting, contingent upon completion of graduation requirements (61 seniors). Motion: D. Tanner; Second: J. Fillhart. The motion was carried unanimously.

Adopted Resolution 2022-3 approving the 2022-2023 Seneca Highlands Career and Technical Center general operating budget in the amount of \$2,418,339. Motion: E. Button; Second: E. Stauffer. The motion was carried unanimously.

Approved the French Club trip to Canada as reviewed at the Committee of the Whole meeting May 2, 2022. Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Approved the shared services agreement with the Otto-Eldred and Smethport Area School Districts. Motion: J. Fillhart; Second: S. Lathrop. The motion was carried unanimously.

### Board

Adopted the following policies: Policy 218 Student Discipline (mandated policy), Policy 220 Student Expression / Dissemination of Materials (recommended for legal liability purposes), Policy 227 Controlled Substances / Paraphernalia (recommended for legal liability purposes) and Policy 237 Electronic Devices (recommended for legal liability purposes). Motion: J. Stake; Second: J. Fillhart. The motion was carried unanimously.

Approved Memorandum of Understanding 2021-2022.002 with the Port Allegany Education Association. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously with Mr. Lathrop abstaining.

Approved the Classroom Rental Agreement with the Seneca Highlands Intermediate Unit IX. Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

Extended the classroom agreement with the Head Start Program for the 2022-2023 school year at no cost to Head Start. Motion: S. Lathrop; Second: E. Stauffer. The motion was carried unanimously.

Accepted the quote of \$19,796.00 from Zeptive for wireless vape detection devices at the high school and elementary school. Motion: J. Fillhart; Second: E. Stauffer. The motion was carried unanimously.

### Executive Session

The board met in executive session to discuss personnel matters at 7:25pm..

### Adjournment

Motion: S. Lathrop; Second: D. Tanner. The motion was unanimously carried. Mrs. Petruzzi adjourned the meeting at 8:34 p.m.

Respectfully submitted,

MELISSA VEILLEUX  
Secretary to the Board of School Directors