

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Regular Board Meeting

May 12, 2025
High School Library
7:00 p.m.

AGENDA

President Ink Young called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Nathan Burgett, Mr. Christopher Ernst, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young and Mrs. Paula Newell.

Board Absent: Mr. Eric Button, Mrs. Erica Petruzzi and Mr. Nicholas Valentine

Others Present: Business Manager Adam Moate, Kristi Freeman, Emilee Zimmerman, Brylee Zimmerman, Chelsea Caden, Crystal Drew, Lauren Jackson, Barbara Delacour, Stacey Kinney, Lindsay Sherwood, Jennifer Funk, Amber Funk, Jenna Switzer, Carey Herndon, Tabatha Dart, Andy Krellner, Amanda Priest, Nancy Osani, Alex Johnson, Kiley Wojewoda and Bethany Mealy.

Superintendent Remarks

The elementary school had an art show and Schneider Electric agreed to move forward with the third party assessment.

Public Comment

We encourage and welcome public comment at planning meetings and at our regular monthly board meetings. The following guidelines will permit meetings to move smoothly and allow sufficient time for all comments to be heard: <https://www.pasdedu.org/Board-of-Directors>

Barbara Delacour, a community member and former elementary school teacher spoke in regards to the survey for the teachers. She also wanted to know when the teachers were moved if they were asked or were they told because moving one grade level is an easier transition than moving multiple grade levels and is hard on the teachers when it is not. Are the teachers properly certified for the grades they will be teaching and that teachers are unhappy and makes for a hard environment and unhappy kids.

Alex Johnson, a community member and parent of children in the elementary school, spoke in regards to transparency and how some of the items on the agenda addendum may not be able to be voted on as they need to follow the Sunshine Act.

Minutes of Preceding Meetings

Approved the minutes of the Committee-of-the-Whole Meeting for April 7, 2025 and the regular meeting minutes for April 14, 2025 with the correction of the amended TNG budget amount. Motion: N. Burgett; Second: J. Stake. The motion was carried unanimously.

Communication

The Nutrition Group provided the board with April's food service report along with the Wellness Wednesday Flyer.

Second grade teachers, Mrs. Finn and Mrs. Johnson gave a presentation on the whole brain teaching approach.

Treasurer's Report

Approved the Treasurer's Reports for the period ending April 30, 2025 as presented by Mr. Moate. Motion: N. Burgett; Second: J. Stake. The motion was carried unanimously.

Bill Lists and Payrolls

General Fund investments on April 30, 2025 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$7,640,589.66 and JVB Now Account - \$20,185.18. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

April 30, 2025 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,550,025.92; Student Activities Account - \$119,639.74; Student Athletics Account - \$144,428.14; and Cafeteria Account - \$320,743.29. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Superintendent's Report

Mrs. Newell gave an overview of the first reading of the following policies: 247 - Hazing, 236.1 Threat Assessment, 824 - Maintaining Professional Adult-Student Boundaries, 823 - Opioid Antagonist and 210 - Medications.

There are two different school childcare programs that are available to the school district: Healthy Kids and Right at School.

Gator Network Booster Update - the board wanted to see what past practices were and the by-laws for a booster program. They would like to seek further guidance from the solicitor.

Mrs. Newell asked the board if anyone would like to attend the PSBA/PASA Leadership Conference which is from October 19-21, 2025.

Finance

Adopted the proposed 2025-2026 general fund budget PDE-2028 in the amount of \$20,429,273.

Motion: C. Ernst; Second: N. Burgett. This was a roll call vote. The motion was carried unanimously with a 6 - 0 vote.

An updated 2025-2026 IU9 Special Education Budget was given to the board. They did ask for a comparison to Care for Children for the same services that we used to receive from them.

Motion: D. Tanner; Second: N. Burgett. This was a roll call vote. The motion was carried unanimously with a 5-0 vote with Mrs. Stauffer abstaining.

Approved the quote from TriMark in the amount of \$68,679 for the Combi Oven, gas and a tilting skillet braising pan. Motion: J. Stake; Second: D. Tanner. The motion was carried unanimously.

Approved Baxter Plumbing Heating and Excavating to perform the required plumbing and electrical work at an estimated cost of \$6,900 for cafeteria equipment installation. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Approved the quote from HRI Supply & Design, Inc. in the amount of \$99,910 for High School Seating upgrades in the cafeteria. Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Curriculum

None

Personnel

Approval of Personnel Action Report (PAR). Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Transportation

None

Board

Approved the 2025/2026 School Calendar. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously with Mr. Ernst voting no.

Approved the athletic trainer agreement with UPMC Cole in the amount of \$37,000 to provide training services during the 2025-2026 school year for 1,000 hours of service. Motion: J. Stake; Second: D. Tanner. The motion was carried unanimously.

Reappointed Dr. Jason Tronetti as School Physician for the 2025-2026 school year as outlined in the proposal dated April 29, 2025. Motion: J. Stake; Second: C. Ernst. The motion was carried unanimously.

Approved Care for Children Agreement for the 2025-2026 school year. Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Approved the Alcohol & Drug Abuse Services, Inc. Student Assistance and Program Services Agreement for the 2025-2026 school year. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Approved the 2025 graduation list as presented at the May 5, 2025 Committee of the Whole meeting, contingent upon completion of graduation requirements (59 seniors). Motion: J. Stake; Second: C. Ernst. The motion was carried unanimously.

Approved the French Club trip to Quebec. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Approved the second reading of the following policies: 317.1 - Educator Misconduct; 317 - Conduct-Disciplinary Procedures; 354 - Educational Opportunity for Military Children; 252; Dating Violence and 249 - Bullying-Cyberbullying with the Freedom of Speech policy being removed and tabled until the board can go over it in better detail. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Approved the annual 2025-2026 PARSS membership due totaling \$975. Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Executive Session

The board met in executive session at 8:52 pm.

Adjournment

Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously. Mrs. Young adjourned the meeting at 9:15pm.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Directors