

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Regular Board Meeting

June 16, 2025
High School Library
7:00 p.m.

Minutes

President Ink Young called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Christopher Ernst, Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Nicholas Valentine, Mrs. Ink Young and Mrs. Paula Newell.

Board Absent: Mr. Nathan Burgett, Mr. Eric Button and Mr. Donald Tanner

Others Present: Business Manager Adam Moate, Kristi Freeman, Crystal Drew, Lauren Jackson, Stacey Kinney, Andrew Krellner and Carey Herndon

Superintendent Remarks

Mrs. Newell noted that Team Bruno wrestling camp started this week with 188 attendees.

Public Comment

We encourage and welcome public comment at planning meetings and at our regular monthly board meetings. The following guidelines will permit meetings to move smoothly and allow sufficient time for all comments to be heard: <https://www.pasdedu.org/Board-of-Directors>

Minutes of Preceding Meetings

Approved the Minutes of the May 5, 2025 Committee-of-the-Whole Meeting and the minutes of the May 12, 2025 regular meeting. Motion: E. Petruzzi; Second: N. Valentine. The motion was carried unanimously.

Treasurer's Report

Approved the Treasurer's Report for the period ending June 30, 2025 as presented by Mr. Moate. Motion: C. Ernst; Second: E. Petruzzi. The motion was carried unanimously.

Bill Lists & Payrolls

General Fund Investments on May 31, 2025 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$9,271,418.20 and JVB Now Account - \$57,303.11. Motion: E. Stauffer; Second: C. Ernst. The motion was carried unanimously.

May 31, 2025, 2025 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,562,109.78, Student Activities - \$120,072.87, Student Athletics - 144,241.29, Cafeteria - \$246,607.86, PLGIT Class - \$786.46 and PLGIT Prime - \$5,603,009.12. Motion: E. Stauffer; Second: C. Ernst. The motion was carried unanimously.

Approved the General Fund Bill List of May 31, 2025 - \$950,335.52 and payrolls for May 8, 2025 - \$269,160.56 and May 22, 2025 - \$280,480.61. Motion: E. Stauffer; Second: C. Ernst. The motion was carried unanimously.

Superintendent's Report

Approved to move forward with licensing for the Healthy Kids Program for After-School Care. The board asked if we were funding the program and if we were still pursuing the YMCA learning grant and if the daycare was for all students within the district. The board would like to send out a community survey to see what the community wants. Motion: E. Petruzzi; Second: N. Valentine. The motion was carried unanimously.

Finance

Approved USI Insurance as the district's insurance package for the 2025-2026 school year effective July 1, 2025 at a cost of \$111,106 which is comprised of Worker's Compensation - \$27,600; Property, Cyber and General Liability Package - \$64,597; Umbrella and Auto Package - \$5,825; and Student Accident - \$13,084. Motion: C. Ernst; Second: E. Stauffer. The motion was carried unanimously.

Adopted the 2025-2026 Schedule of Paydays. The board will need to adopt the pay schedule at next week's meeting. Motion: N. Valentine; Second: E. Petruzzi. The motion was carried unanimously.

Adopted Resolution 2025-4 establishing the 2025 homestead/ farmstead exclusion real estate tax assessment reduction in the amount of \$376.51 which was amended from the original amount. Motion: C. Ernst; Second: N. Valentine. The motion was carried unanimously.

Adopted Resolution 2025-5 setting taxes and the millage rates in McKean County at 16.28 and 43.21 in Potter County to support the 2024-2025 General Operating Budget. Motion: E. Petruzzi; Second: N. Valentine. The motion was carried unanimously.

Appointed Buffamante Whipple Buttafaro, PC as auditors for the 2024-2025 fiscal year for an estimated cost of \$30,000. Motion: N. Valentine; Second: E. Stauffer. The motion was carried unanimously.

Adopted the proposed 2025-2026 general fund budget, PDE 2028, in the amount of \$20,429,273 which reflects a deficit of \$1,833,852. A roll call vote was taken and it passed with a 6-0 vote. Motion: N. Valentine; Second: E. Stauffer. The motion was carried unanimously.

Personnel

Approved the Personnel Action Report (PAR). Motion: E. Stauffer; Second: N. Valentine. The motion was carried unanimously.

Approved the renewal of the Interventionist MOU. Motion: C. Ernst; Second: E. Stauffer. The motion was carried unanimously.

Approved the renewal of the Pre-K Counts Agreement. Motion: E. Petruzzi; Second: N. Valentine. The motion was carried unanimously.

Transportation

Approved the Amish Transportation Agreements - for both Diane and James Green for the 2025-2026 school year. Motion: E. Petruzzi; Second: N. Valentine. The motion was carried unanimously.

Building & Grounds

Approved the parking lot repairs for both the elementary and high school with the money coming out of the capital reserve. Motion: C. Ernst; Second: N. Valentine. The motion was carried unanimously.

Approved parking lot additional parking at PAES with the money coming out of the capital reserve. Motion: C. Ernst; Second: N. Valentine. The motion was carried unanimously.

Approved the parking lot sealing at both PAHS/PAES. The bid goes to Taylor and Armstrong. Motion: E. Petruzzi; Second: E. Stauffer. The motion was carried unanimously.

Parking Lot creation consideration was recommended but the board voted to table this consideration as they stated that the parking lot will still be further from the school.

Board

Approved the PASD EMS Tax Resolution for the 2025-2026 fiscal year. Motion: E. Stauffer; Second: N. Valentine. The motion was carried unanimously.

Executive Session

The board met in executive session for the annual safety and security coordinator report, as required and the annual Superintendent's evaluation at 8:05pm.

Section 1309-B of the PA Public School Code includes the following requirements for each School Safety and Security Coordinator, including a new requirement for this school year:

"(5) Make a report no later than June 30, 2019, and each June 30 thereafter, to the school entity's board of directors on the school entity's current safety and security practices that identify strategies to improve school safety and security. The report shall be presented to the school entity's board of directors at an executive session of the school entity's board of directors. The

report shall be submitted to the committee and shall not be subject to the act of February 14, 2008 (P.L.6, No.3), known as the Right-to-Know Law.

(5.1) No later than June 30, 2025, and each June 30 thereafter, make a report to the school entity's board of directors on the school entity's current school security personnel..."

Adjournment

Motion: C. Ernst; Second: E.Stauffer. The motion was carried unanimously. Mrs. Young adjourned the meeting at 8:06pm.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Directors