

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Regular Meeting

January 17, 2022
High School Library
7:00 p.m.

Minutes

President Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Nathan Burgett, Mr. Eric Button, Mrs. Bonna Johns, Mr. Sean Lathrop, Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mr. Adam Moate and Mr. Gary Buchsen.

Board Absent: Mr. Justin Fillhart

Others Present: Matt Lawton and Ink Young

Public Comment

There were no comments relating to Title I, Title II or the District Health and Safety Plan approved by the board on July 26, 2021 and amended on January 10, 2022.

Minutes of Preceding Meetings

Approved the Minutes of the December 6, 2021 Reorganization meeting. Motion: J. Stake; Second: D. Tanner. The motion was unanimously carried.

Treasurer's Report

Approved the Treasurer's Report for the periods ending November 30, 2021 and December 31, 2021 as presented by Mr. Tanner. Motion: J. Stake; Second: D. Tanner. The motion was carried unanimously.

General Fund investments on November 30, 2021 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$9,383,890.61 and JVB Now Account - \$65,354.12. Motion: S. Lathrop; Second: J. Stake. The motion was carried unanimously.

General Fund investments on December 31, 2021 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$8,684,751.59 and JVB Now Account - \$33,715.21. Motion: S. Lathrop; Second: J. Stake. The motion was carried unanimously.

November 30, 2021 balance for various accounts were reported as follows: Capital Reserve Fund - \$69,219.48; Student Activities Account - \$93,553.07; Student Athletics Account - \$82,403.98; and Cafeteria Account - \$83,623.35. Motion: S. Lathrop; Second: J. Stake. The motion was carried unanimously.

December 31, 2021 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,001,443.18; Student Activities Account - \$93,750.98; Student Athletics Account - \$83,358.61; and Cafeteria Account - \$97,497.21. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Bill Lists and Payrolls

Approved the General Fund Bill List of December 6, 2021 - \$862,369.50 and payrolls of November 9, 2021 - \$239,088.57 and November 23, 2021 - \$287,378.31. Motion: S. Lathrop; Second: J. Stake. The motion was carried unanimously.

Approved the General Fund Bill List of January 17, 2022 - \$124,741.56 and payrolls of December 8, 2021 - \$230,129.35 and December 22, 2021 - \$232,363.88. Motion: S. Lathrop; Second: J. Stake. The motion was carried unanimously.

Superintendent's Report

January is PSBA Board recognition month and certificates were given to the board. The board has traditionally approved PSBA's Principles for Governance and Leadership. Upon board approval the poster will be signed by each board member and placed on public display in the high school library.

Voluntary Antigen Rapid Testing Program for Employees. Mr. Buchsen stated that the board authorized the use of the voluntary antigen rapid testing program within the district at the last board meeting. We have had 55 employees sign up as of today. The process has gone smoothly and there are tests at both buildings for the employees. It has been well received by the staff.

The district is scheduled to receive \$3,263,948.00 in ARP/ESSERs III federal funding. The application deadline is March 1, 2022. This will be the third and largest stimulus monies that the Pennsylvania school districts have received. The district will revisit it in February. Twenty percent will need to be spent on learning loss and the other 80% can be spent on other district expenses. The administration is recommending using 80% of the funding to offset health insurance costs in the district.

Elementary 5.5 Hour Maintenance Position. Mr. Moate did a workup of the difference between a part-time and a full-time position. That difference would be \$41,000 annually.

Mr. Buchsen asked the board to make sure to fill out the "Statement of Financial Interests" either by paper or electronically. He will email the link to them to fill it out electronically. They are asked to give a copy to Mrs. Veilleux when they have completed it.

Personnel

Accepted the resignation of Mr. Donald Tinder as a 5.5 hour custodial/maintenance employee in the district. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Accepted the resignation of Mr. Seth Lowery as an assistant baseball coach for the 2021-2022 season. Motion: B. Johns; Second: S. Lathrop. The motion was carried unanimously.

Added Mr. Tyler Burr to the substitute teaching list pending completion of appropriate paperwork. Motion: J. Stake; Second: B. Johns. The motion was carried unanimously.

Approved Mr. Seth Lowery as an assistant track coach for the 2021-2022 season. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Approved the addition of Ms. Laurie Nelson to the Substitute Teaching List, pending completion of paperwork. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Approved creating a full-time custodial/maintenance position in the district. Motion: B. Johns; Second: J. Stake. The motion was carried unanimously.

Hired Mrs. Chris Causer as a 4.5-hour cook/server/attendant at an hourly rate of \$17.75 and fringe benefits in accordance with the Support Staff Agreement and district policy. Motion: B. Johns; Second: S. Lathrop. The motion was carried unanimously.

Finance

Authorized the administration to transfer \$208,163.80 (ESSERs I) from the general fund to the capital reserve. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Board

Approved the following policy updates: 610 Purchases Subject to Bid/Quotation (Recommended for audit purposes.) and Policy 611 Purchases Budgeted (Recommended for audit purposes.) Motion: D. Tanner; Second: B. Johns. The motion was carried unanimously.

Approved the 2022-2023 school calendar as presented at the Committee the Whole Meeting January 10, 2022. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Adopted the Pennsylvania School Board Association's Principles for Governance and Leadership. Motion: E. Stauffer; Second: D. Tanner. The motion was carried unanimously.

Executive Session

The board moved to executive session to discuss a personnel matter at 7:48 p.m. Public meeting resumed at 7:50pm and then the board moved to executive session again at 7:52pm for a legal matter.

Adjournment

Motion: B. Johns; Second: S. Lathrop. The motion was carried unanimously. Mrs. Petruzzi adjourned the meeting at 8:20 pm.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Director