

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Committee of the Whole Meeting

February 2, 2026
High School Library

*The Port Allegany School District Board of Directors will meet in executive session for personnel matters at 6:30 p.m.

Committee of the Whole meeting - 7:00 p.m.

AGENDA

OLD BUSINESS

I. **Call to Order**

- A. Moment of Silence
- B. Flag Salute
- C. Roll Call

II. **Public Comment**

We encourage and welcome public comment at planning meetings and at our regular monthly board meetings. The following guidelines will permit meetings to move smoothly and allow sufficient time for all comments to be heard:

<https://www.pasdedu.org/Board-of-Directors>

III. **Committee Reports**

- A. Intermediate Unit Nine Board of Directors - Christopher Ernst
- B. Seneca Highlands CTC General Advisory Board - Ink Young
- C. PSBA Legislative Representative - Nicholas Valentine

IV. **Minutes of Proceeding Meetings**

- A. Regular Meeting - January 12, 2026

V. **Communication**

- A. None

VI. **Superintendent's Report**

- A. Discuss: AP Cybersecurity
- B. Discuss: 2026-2027 school year calendar

NEW BUSINESS

VII. **Personnel**

- A. **Recommend:** accepting for purposes of retirement, the letter from Mr. George Riley (High School Guidance Counselor and Teacher) effective at the end of the

2025-2026 school year.

- B. **Recommend:** approving resignation of Ms. Brachele Valerius as Life Skills one-to-one aide effective January 15, 2026.
- C. **Recommend:** approving Kristi Freeman to transfer from a 4.5 hour life skills paraprofessional to a 4.5 hour regular education/ kindergarten paraprofessional position.
- D. **Recommend:** approving Alana Corey as a part-time 4.5 hour life skills paraprofessional, with an hourly rate of \$19.76 and fringe benefits set in accordance with the Support Staff Agreement. Employment to commence upon receipt of FBI fingerprint clearance.
- E. **Recommend:** approving the addition of Ms. Tonya Buchsenchutz to the support staff substitute list.
- F. **Recommend:** approving the addition of Ms. Patricia Rupert to the substitute teaching list.
- G. **Recommend:** approving the addition of Ms. Theresa Gigliotti to the substitute teaching list.
- H. **Recommend:** approving the addition of Mr. Evan Cowburn to the substitute teaching list.
- I. **Recommend:** approving the addition of Ms. Sierra Wiley to the substitute teaching list.
- J. **Recommend:** approving volunteer Cassie Kazimer for remainder of the 2025-2026 school year. Cassie has been asked to chaperone an upcoming music trip to NYC.
- K. **Recommend:** approving volunteers Dan Schott, Alliyah Penick, Matt Decker, Allison Lathrop and Simon Burleson to help with the 2025-2026 track and field spring season.
- L. **Recommend:** approving _____ as a professional employee, assigned as a full time Board Certified Behavioral Analyst, effective _____ at a pro rated salary of \$ _____ (M+30, Step 7) and fringe benefits set in accordance with the Professional Agreement and district policy.

IX. Finance

- A. Discuss: Positive pay

VIII. Transportation

- A. None

IX. Buildings & Grounds

- A. None

X. Curriculum

- A. None

XI. Board

- A. Ms. Katherine Whittle was previously employed by Kane School District for one and half years and has been employed by the Port Allegany School District for one and half years and has been rated satisfactory during the last four months of the third year; therefore, this sixth rating made to comply with Section 1108 of the Pennsylvania School Code results in professional employee status (tenure).
- B. Ms. Jenna Switzer has been employed by the Port Allegany School District for three years and has been rated satisfactory during the last four months of the third year; therefore, this sixth rating made to comply with Section 1108 of the Pennsylvania School Code results in professional employee status (tenure).
- C. Ms. Elizabeth Dean has been employed by the Port Allegany School District for three years and has been rated satisfactory during the last four months of the third year; therefore, this sixth rating made to comply with Section 1108 of the Pennsylvania School Code results in professional employee status (tenure).
- D. **Recommend:** Regrettably accepting the resignation of Nicholas Valentine as a Port Allegany School District Board Director effective February 28, 2026.
- E. **Recommend:** Advertising for letters of interest to fill the forthcoming School Board Director vacancy with letters of interest accepted until February 26, 2026.
- F. Discuss: Fee structure for student attendance at school affiliated events.

XII. Executive Session

- A. The Port Allegany School District Board of Directors will meet in executive session for the discussion of legal matters.

XIII. Adjournment

Next Scheduled Meeting

February 9, 2026 - Regular Meeting