

Port Allegany School District

BOARD OF SCHOOL DIRECTORS *Reorganization School Board Meeting*

December 8, 2025
High School Library
7:00 p.m.

MINUTES

President Mrs. Ink Young called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Ms. Newell called the roll.

Board Present: Mr. Alex Johnson, Mr. Sean Lathrop, Mr. Christopher Ernst, Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Erica Babcock, Mrs. Barbara Delacour, Mr. Nicholas Valentine, Mrs. Ink Young and Mrs. Paula Newell.

Board Absent:

Others Present: Amanda Priest, Bethany Mealy, Chelsea Caden, Makenzie Veilleux, Crystal Drew, Toncha Barber, Laren Jackson, Nancy Osani, Brad Stewart, Carey Herndon, Justin Osani, Alyssa Osani, Jeremy Morey and Andrew Krellner

Election of Temporary President

Mrs. Petruzzi took the position of temporary president. Motion: Mr. Ernst; Second: Mr. Stake. The motion was carried unanimously.

Election of President

Mrs. Petruzzi opened the floor to receive nominations for President of the Board. Nomination was made for Mr. C. Ernst; Motion: Mr. Stake and Mrs. Babcock seconded. Mrs. Petruzzi moved to close nominations. Mrs. Petruzzi took votes for president and confirmed Mr. Ernst as President of the Board with 9 votes in favor and no votes against.

Commentary:

Mr. Ernst thanked Mrs. Young for her time as Board President. Mr. Ernst went on to discuss board roles and responsibilities. He passed out documentation to all board members from sources such as policy, PSBA and school code. He further stated that there was verbiage that "caught his eye" for the board president role that allowed the board to confer further roles and responsibilities to the board president and asked the board to consider this for January. He noted that the vice president would fill in for the president in the instance the president is absent. He stated the code for the treasurer is antiquated but involves fiscal oversight of the district.

Election of Vice President

Mr. Ernst opened the floor to receive nominations for Vice President. Mrs. Babcock made a motion to elect Mrs. Petruzzi and Mr. Lathrop seconded. Mr. Ernst asked if there were any other nominations. Hearing none he closed nominations. The vote was then brought forward to the board with 9 votes for Mrs. Petruzzi and none against. Mrs. Petruzzi was duly elected Vice President of the Board of School Directors.

Election of Treasurer

Mr. Ernst opened the floor to receive nominations for Treasurer. Mrs. Delacour nominated Mr. Johnson and Mrs. Babcock seconded. Mr. Ernst asked if there were any other nominations, there were none. The vote was then brought forward to the board with 9 votes for Mr. Johnson, none against. Mr. Johnson was duly elected Treasurer of the Board of School Directors.

Public Comment

None

Minutes of Preceding Meetings

Approved the Minutes of the November 17, 2025 Regular Meeting. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Approved the Minutes of the December 2, 2025 Special Meeting. Motion: Mrs. Petruzzi; Second: Mrs. Young. The motion was carried unanimously.

Superintendent's Report

BWB Auditor shared a presentation of the year end audit for the year ending June 30, 2025. Q&A followed with limited questions from the BOD. Mrs. Newell shared clarification on line items for the BOD. Mrs. Newell also discussed increased revenue for the 2026 year of almost one (1) million dollars that includes increases to the Ready to Learn Grant and the addition of competitive grants totaling over \$300,000.

Mrs. Newell presented a draft of the 2026 annual BOD meeting calendar. The board made suggestions and adjustments.

Addition to the Agenda

Mr. Ernst asked for an addition to the agenda to provide comment from J. Morey with the Gator Network to address the board. Mr. Lathrop made a motion and Mrs. Young seconded. The motion was carried unanimously.

Mr. Morey wanted to discuss a recent board decision to disqualify a Gator Network volunteer due to her relationship with a current student. That conversation over the prior decisions of the board in addition to the current decision of the board was made brief due to the policy of not discussing personnel in public meetings and added it would be discussed further in executive session.

NEW BUSINESS

Personnel

Approved the Personnel Action Report (PAR). Motion: Mr. Stake; Second: Mr. Valentine. The motion was carried unanimously.

Finance

Mr. Lathrop made a motion to accept the independent auditors report for the year ending June 30, 2025 as prepared by Buffamante, Whipple, Buttafaro, PC. Mr. Stake seconded. The motion was carried unanimously.

Board

Mr. Stake made a motion to approve the adjusted calendar for 2026 BOD meetings. Mrs. Babcock seconded. The motion was carried unanimously.

Mr. Stake made a motion to approve the Bradford Era as the newspaper of general circulation in accordance with policy 05. Mr. Lathrop seconded. The motion was carried unanimously.

Mrs. Petruzzi made a motion to approve the continued EMS/Fire Tax credits for the 2026 school year. Mrs. Young seconded. The motion was carried unanimously.

Executive Session

Mr. Lathrop made a motion to enter into executive session. Mrs. Young seconded. The motion was carried unanimously. Executive session entered at 8:08 pm.

Mr. Stake made a motion to exit the executive session. Mr. Lathrop seconded. The motion was carried unanimously. The executive session exited at 10:03 pm.

Adjournment

PASD Board of Directors exited the executive session and adjourned the meeting at 10:04 pm. Motion: Mr. Stake; Second: Mr. Valentine. The motion passed.

Respectfully submitted,

Tiffany Plumstead
Secretary to the Board of School Directors

Next Scheduled Meeting

January 6, 2025 - Committee of the Whole Meeting