

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Reorganization Meeting

December 5, 2022
High School Library
7:00 o'clock p.m.

AGENDA

- I. Call to Order - Superintendent
 - A. Moment of Silence
 - B. Flag Salute
 - C. Roll Call
- II. Election of Temporary President - Superintendent
- III. Election of President - Temporary President
- IV. Election of Vice President - Board President
- V. Public Comment
 - A. Agenda Items
 - B. Title I and Title II – Port Allegany’s program includes three professional staff and four paraprofessionals for remediation in reading and mathematics and funding for supplies in both Title I buildings. Title II funds provide partial salary and benefits for one kindergarten teacher for class size reduction.
 - C. District Health and Safety Plan approved by the board on July 26, 2021 and most recently amended on September 12, 2022.
 - D. Other
- VI. Superintendent’s Report
 - A. 2021-2022 Independent Auditor’s Report - Mr. David DiTanna of Buffamante, Whipple, Buttafaro, PC. Mr. DiTanna will provide individual paper copies for the board during Monday’s meeting.
 - B. *2023 Board Meeting Calendar. The board will need to approve a 2023 meeting calendar and have it posted publicly.
 - C. *Act I Resolution. The board will need to determine if it intends to adhere to the taxing limitations of Act I. (Mr. Moate)
 - D. Phase III Energy Audit. The board has previously received an energy audit contract proposal from Schneider Electric.

E. LERTA Ordinance. The district has received correspondence from the Port Allegany Borough Manager regarding this program.

F. Food Service Management Request for Proposal. (Mr. Moate)

G. October 31 balances for the listed accounts are as follows:

Student Athletics - \$104,718.94

Student Activities - \$96,227.19

H. Minutes of the Preceding Meetings

1. *November 7, 2022 Committee of the Whole Meeting.

2. *November 14, 2022 Regular Meeting.

VII. Committee Appointments - Discussion (President will appoint in January.)

A. *Committee Appointments - current listing attached

1. IU Career and Technical Center Advisory Board (1 member)

2. PA School Boards Association/Legislative Representative (1 member)

3. Act 93 Committee (4 members)

4. Negotiations Committee - Professional Staff (4 members)

5. Negotiations Committee - Support Staff (4 members)

6. Health & Safety Plan Review Committee (4 members)

7. Transportation Committee - (2 members)

8. Comprehensive Plan Committee (2 members)

9. Wellness Committee (1 member)

10. Facilities Committee (4 members)

11. Academic Improvement Committee (Standing Committee - 3 members)

VIII. Personnel

A. **Recommend:** approving Mrs. Kari Johnson as a first year mentor for Ms. Makenzie Burr. Compensation per Schedule B of the professional agreement set at \$1,588.00.

B. **Recommend** approving Mrs. Toncha Barber as the elementary yearbook advisor. Compensation per Schedule B of the professional agreement set at \$520.00.

C. **Recommend:** hiring Mrs. Holly Schena as a 4.5-hour cook/server/attendant at an hourly rate of \$17.30 and fringe benefits in accordance with the Support Staff Agreement and district policy.

D. **Recommend:** accepting the letter of resignation from Ms. Erin Stauffer as a paraprofessional effective November 23, 2022.

IX. Finance

A. **Recommend:** To amend the board resolutions on September 13, 2021, November 8, 2021, December 6, 2021 and January 10, 2022 related to transfers from the general fund in the amounts of \$405,636.45, \$533,032, \$932,126.48 and \$208,163.80, respectively. The previous resolutions stated "to transfer funds from the general fund to the capital reserve fund" and are amended "to transfers from

the general fund to the capital projects fund”.

- B. **Recommend:** To rescind board resolutions on September 13, 2021 to “approve transfer of \$3,058,558.62 from capital reserve fund to the Juniata Valley Bank escrow account for Phase II energy project costs” and replace with “Phase II energy project costs not paid for through installment purchase debt through Juniata Valley Bank (\$7,031,000) or through ESSER I (\$260,546), ESSER II (\$1,613,650) and the PEDDA grant (\$204,763) will paid for from funds in the capital reserve fund”.
- C. **Recommend:** accepting the independent Auditor’s Report for the year ended June 30, 2022 as prepared by Buffamante, Whipple, Buttafaro, PC.
- D. **Recommend:** accepting the Phase III Energy Audit proposal from Schneider Electric.
- E. ***Recommend:** adopting Resolution 2023-1 electing not to increase the tax rate above the index of 6.3% to support the 2023-2024 budget.
- F. ***Recommend:** appointing G.H. Harris Associates, Inc. as the 2022 delinquent per capita tax collector at no cost to the district.

X. Board

- A. ***Recommend:** adopting the 2023 Schedule of Meetings.
- B. ***Recommend:** approving the minutes of the November 7, 2022 Committee of the Whole Meeting and the November 14, 2022 Regular Meeting.
- C. **Recommend:** designating The Bradford Era as the newspaper of general circulation in accordance with Policy 005.
- D. **Recommend:** authorizing the administration to complete a request for proposal for food service management services beginning with the 2023-2024 school year. Proposals will be shared with the board of directors for consideration later this school year.
- E. **Recommend:** appointing Mr. Adam Moate Primary Delegate and the Borough Manager as First Alternate Delegate to serve as district representatives to the Tax Collection Committee (TCC) in accordance with Act 32.

XI. Executive Session

XII. Adjournment

Next Scheduled Meeting

January 9, 2023 - Committee-of-the-Whole Meeting