

## Port Allegany School District

### BOARD OF SCHOOL DIRECTORS *Special Board Meeting*

December 19, 2025  
High School Library  
5:00 p.m.

### MINUTES

President Mr. Chris Ernst called the meeting to order at 5:00 p.m. in the high school library with a moment of silence and the flag salute. Mr. Moate called the roll.

**Board Present:** Mrs. Erica Babcock, Mrs. Barbara Delacour, Mr. Christopher Ernst, Mr. Alex Johnson, Mr. Sean Lathrop, Mrs. Erica Petruzzi, Mr. Jason Stake, Mr. Nicholas Valentine and Mrs. Ink Young

**Board Absent:** Mrs. Paula Newell

**Others Present:** High School Principal Marc Budd, Business Manager Adam Moate, Katy Klepfer, Nick Klepfer, Christina Fessenden, Mike Fessenden, Kristi Freeman, Mike Nasto, Cheryl Nasto, Kristi Barber, Jennifer Funk, Michael Johnson, Katie Johnson, Kimberly Nelson, Ashlee Filhart, Carey Herndon, Jessica Clark, Dana Clark, Caden Roys, Sally Eyler, Kelly Davis, Tabatha Dart, Steve Woodruff, Mindy Bernardi, Kyle Bachman, Don Tanner, Nan Tanner, Melissa Veilleux, Tammy Boyd, Megan Trimm, Benjamin Palmer, Chelsea Caden, Madison Coffman, Crystal Drew, Matt Burr, Nadine Burr, Saralyn Keck, Journey Wilmoth, Isabella Stiles, Renee Corey, Andrew Krellner, Kari Johnson, Toncha Barber, Amanda Priest, Vicky Kio, Bethany Mealy, Kiley Wojewoda, Tracy Kio, Mary Lashway, Brad Stewart, Emilee Zimmerman, Emily Kio, Justin Osani, Alyssa Osani, Josh McNeil, Dennis Stromberg, Delany Stromberg and Avery Burford

### Public Comment

None.

### NEW BUSINESS

### PERSONNEL

Approved the Separation Agreement of Paula Newell resigning her position as Superintendent effective December 19, 2025, pursuant to the School Code of 1949, as amended and supplemented, and Paragraph 7(E) of her contract for employment. Motion: Mrs. Petruzzi; Second: Mrs. Babcock. The motion passed with 8 in favor and 1 opposed. Mr. Valentine opposed the motion.

Approved the adoption of the resolution hiring Mr. Marc Budd as the Acting Superintendent

and approving the Memorandum of Understanding incorporated into the resolution. The compensation will be a \$40.00 /day stipend in addition to his current salary. Motion: Mr. Stake; Second: Mr. Lathrop. The motion was carried unanimously. Mr. Budd expressed his gratitude for this opportunity.

Approved the adoption of the resolution hiring Mr. Tracy Kio as the Acting High School Principal and approving the Agreement incorporated into the resolution. His compensation will be \$500 /day. Motion: Mr. Johnson; Second: Mr. Stake. The motion was carried unanimously. Mr. Kio expressed his gratitude for this opportunity.

#### EXECUTIVE SESSION

Mr. Ernst made a public statement that the board of directors had met in an executive session during the reorganization meeting on December 8, 2025.

#### ADJOURNMENT

Motion: Mr. Lathrop; Second: Mr. Johnson. The motion was carried unanimously. Mr. Ernst adjourned the meeting at 5:15 pm.

Respectfully submitted,

Tiffany Plumstead  
Secretary to the Board of School Directors

#### Next Scheduled Meeting

*January 6, 2026 – Committee of the Whole Meeting*