

Port Allegany School District
BOARD OF SCHOOL DIRECTORS
Regular Meeting

August 8, 2022
High School Library
7:00 p.m.

Minutes

President Erica Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll. The board met in Executive session at 6:30pm for a legal matter.

Board Present: Mr. Nathan Burgett, Mr. Sean Lathrop, Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young, Mr. Adam Moate and Mr. Gary Buchsen.

Board Absent: Mr. Justin Fillhart and Mr. Eric Button

Others Present: High School Principal Marc Budd, Elementary School Principal Tracy Kio, Assistant Principal Greg Oliver, Rachel Vargeson, Heather Nance, Larry Myers and Donna

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and amended January 10, 2022.

Minutes of Preceding Meetings

Approved the Minutes of the June 6, 2022 Committee of the Whole Meeting and the June 13, 2022 Regular Meeting with a correction on the adjournment of the meeting which was Mr. Burgett and not Mrs. Petruzzi. Motion: N. Burgett; Second: S. Lathrop. The motion was unanimously carried.

Treasurer's Report

Approved the Treasurer's Report for the period ending June 30, 2022 and July 31, 2022 as presented by Mr. Tanner. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

General Fund investments on June 30, 2022 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$8,463,920.75 and JVB Now Account - \$108,353.11. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

General Fund investments on July 31, 2022 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$7,912,476.75 and JVB Now Account - \$16,844.81. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

June 30, 2022 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,214,112.65; Student Activities Account - \$93,447.96; Student Athletics Account - \$92,374.35; and Cafeteria Account - \$130,522.16. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

July 31, 2022 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,215,156.12; Student Activities Account - \$93,473.11; Student Athletics Account - \$92,395.03; and Cafeteria Account - \$171,827.96. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Bill Lists and Payrolls

Approved the General Fund Bill List of July 25, 2022 - \$137,517.29 and August 8, 2022 - \$195,203.25 and payrolls of July 7, 2022 - \$201,356.44, July 21, 2022 - \$196,326.17, June 9, 2022 - 357,484.58 and June 23, 2022 - \$245,168.99. Motion: S. Lathrop; Second: J. Stake. The motion was carried unanimously.

Superintendent's Report

Mr. Buchsen provided the board with an updated a-la-carte pricing list in the cafeteria for the upcoming 2022-2023 school year from Mr. Moate.

Mr. Larry Myers from Schneider Electric spoke about the energy project and savings measures taken by the district. A handout was given to the board with all of the project upgrades. Year over year energy costs have decreased in the district even with the addition of air conditioning to the high school building.

Mr. Buchsen gave an overview of the proposal from Rhithm, Inc.; software to provide wellness check-in, school climate, and positive habit forming activities. This is essentially a checking system that allows districts to collect data on children in the district.

The deadline for the School Safety and Security grant application is August 31, 2022. Funding could be made available for a shared school resource officer in the district. The Port Allegany Borough has agreed to fund 12.5% of the position, the Intermediate Unit has committed \$50,000, and the CTC has committed \$70,000.

Mental Health application deadline is August 31, 2022. The board discussed what they want to work towards to help better mental health staffing in our school district. Mr. Buchsen stated that there are shortages all over the districts in the area. Some schools use outside agencies and some do telemedicine. Applications can be amended after submission.

Mr. Buchsen asked for consideration to provide two (2) continental breakfasts and one (1) lunch for the staff during the August inservice. The board then asked to increase funding to \$2,000 to include the start of the school year picnic for staff.

Personnel

Approved the following volunteer volleyball coaches for the 2022-2023 season: Tracy Smith, Laurie Lathrop. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously with Mr. Lathrop abstaining.

Approved the addition of Mrs. Becca Schwab to the substitute teaching list. Motion: E. Petruzzi; Second: J. Stake. The motion was carried unanimously with Mr. Lathrop abstaining.

Approved Major Tom Kerrick as a day-to-day substitute for Mr. Vince Berrettini during his military leave at a daily rate of \$150.00. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Filled the following supplemental position for the 2022-2023 school year with salary set in accordance with Schedule B1 of the professional agreement: Junior High Volleyball Coach - Allison Lathrop - \$1,548. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously with Mr. Lathrop abstaining.

Finance

Approved the Securanty proposal to offer voluntary Chromebook insurance to families at no cost to the school district. Motion: E. Petruzzi; Second: J. Stake. The motion was carried unanimously.

Accepted the quote of \$4,000.00 from Rhithm, Inc. to provide wellness check-in, school climate, and positive habit forming activities software during the 2022-2023 school year. (Mental health grant funding.) Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Accepted the quote from In-Shore Technologies in the amount of \$21,631.69 for camera installation at the elementary school and high school. (2021-2022 Safe Schools grant and district funds.) Motion: D. Tanner; Second: S. Lathrop. The motion was carried unanimously.

Approved payment to provide breakfast and a lunch for district employees during the August inservice including an additional picnic at a cost not to exceed \$2,000. Motion: Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Approving Ms. Linda Ayers and Ms. Tara Causer as to the support staff substitute list. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Transportation

Approved the 2022-2023 bus routes as developed by Joseph Muccio, LLC, pupil transportation contractor. Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

Approved the 2022-2023 bus/van driver's list as recommended by Joseph Muccio, LLC, pupil transportation contractor. Motion: S. Lathrop; Second: D. Tanner. The motion was carried unanimously.

Board

Accepted the enrollment of non-resident employee students in accordance with Policy 202 for the 2022-2023 school year. Motion: J. Stake; Second: S. Lathrop. The motion was carried unanimously.

Approved Memorandum of Understanding 2022-2023.001 with the Port Allegany Education Association. (distance learning) Motion: S. Lathrop; Second: D. Tanner. The motion was carried unanimously.

Approved Memorandum of Understanding 2022-2023.002 with the Port Allegany Education Association. (teacher retirement) Motion: J. Stake; Second: D. Tanner. The motion was carried unanimously with Mr. Lathrop abstaining.

Approved the Memorandum of Understanding with the Potter County Education Council as presented at the August committee of the whole meeting. (5 year funding of the Dolly Parton Imagination Library for district residents.) Motion: D. Tanner; Second: J. Stake. The motion was carried unanimously.

Authorized the superintendent to submit the Physical School Safety and Security grant in the amount of \$113,589.00. Deadline for application is August 31, 2022. Motion: D. Tanner; Second: S. Lathrop. The motion was carried unanimously.

Authorized the superintendent to submit the School Mental Health grant in the amount of \$113,589.00. Deadline for application is August 31, 2022. Motion: E. Petruzzi; Second: J. Stake. The motion was carried unanimously.

Approved a motion to accept Attorney Jared Kasher's fact finding report between the Port Allegany School District and the Port Allegany Education Support Professionals Association case number 88-22-6-W. Motion: J. Stake; Second: D. Tanner. Roll call vote. The motion was carried 4-3 with Mrs. Stauffer, Mrs. Young, Mr. Stake and Mr. Tanner voting yes and with Mr. Burgett, Mr. Lathrop and Mrs. Petruzzi voting no.

Adjournment

Motion: J. Stake; Second: S. Lathrop. The motion was unanimously carried. Mr. Petruzzi adjourned the meeting at 8:50 p.m.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Directors