

Port Allegany School District  
BOARD OF SCHOOL DIRECTORS  
*Committee of the Whole Meeting*

August 7, 2023  
High School Library  
7:00 p.m.

**AGENDA**

President Erica Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Eric Button, Mr. Nathan Burgett, Mr. Justin Fillhart, Mr. Sean Lathrop (via phone), Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young and Mr. Gary Buchsen.

Others Present: Business Manager Mr. Adam Moate, High School Principal Marc Budd, Assistant Principal Greg Oliver, Heather Nance, Joseph Muccio, Anthony Muccio, Diane Lane and Kim Alfieri.

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and most recently amended on February 13, 2023.

Committee Reports

Eric Button from the Intermediate Unit Nine Board of Directors reported that there was nothing to report as there was no meeting this month.

Nathan Burgett from the Seneca Highlands CTC General Advisory Board had nothing to report.

Justin Fillhart, PSBA Legislative Representative had nothing to report.

Communication

Thank you card from The Nutrition Group.

Superintendent's Report

Mr. Anthony Muccio reviewed with the board an option to eliminate one bus run. This change will not impact bus capacity and would end up saving the district approximately \$30,000 annually.

Mr. Oliver introduced Ms. Diane Lyle and Kim Alfieri from Community Care Behavioral Health Organization and affiliate of UPMC.

Community and School Based Behavioral Health program who provided an overview. CSBBH is a voluntary health program and anyone that is referred has to give permission to receive the services.

Mr. Buchsen stated that we have conducted interviews and will be conducting a few more for the school police officer position. A draft agreement has been prepared for the Port Allegany School District and the IU9.

The non-resident tuition waiver list for district employees was shared with the board.

Mr. Buchsen recommended salary to be set for PreK assistant teachers at \$25,000 for the current school year.

A discussion was held on providing a staff meal for all district employees during the August inservice days. Mr. Buchsen will provide estimated costs for board consideration next week.

Kooth participation during the 2023-2024 school year. The administration will seek continued board support of this online mental health support program next week. The board asked for more information from the administration. Mr. Buchsen will have Kooth representatives at next week's meeting.

The district health and safety plan was reviewed. The board supported making no changes to the current plan.

Mr. Buchsen included his intent to retire letter as the superintendent. His last day in the district would be June 28, 2024.

### Finance

Approved payment of \$3,954.62 for camera licensing at the high school and elementary school. Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

Set the 2023-2024 salary for PreK Counts assistant teachers at \$25,000. Motion: S. Lathrop; Second: J. Stake. The motion was carried unanimously.

### Personnel

Accepted the resignation of Lisa Redmond as the assistant cheer coach effective June 23, 2023. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Accepted the resignation of Mary Filjones as the business education and gifted teacher effective August 7, 2023. Motion: D. Tanner; Second: J. Stake. The motion was carried unanimously.

Approved volunteer coaches for the 2023-2024 school year as follows: Lisa Redmond (cheer), Madison Kottwitz (cheer), and Alexis Reed (cheer). Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Hired Elizabeth Valentine as a temporary professional employee assigned as a high school life skills teacher at a salary of \$47,031 (B, Step 1) and fringe benefits set in accordance with the Professional Agreement and district policy. Motion: D. Tanner; Second: I. Young. The motion was carried unanimously.

Hired Gina Decker as a temporary professional employee assigned as a special education teacher at a salary of \$49,946 (M, Step 1) and fringe benefits set in accordance with the Professional Agreement and district policy. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Hired Heather Oldenburg as a PreK Counts assistant teacher at a salary of \$25,000 and fringe benefits set in accordance with the Professional Agreement, Memorandum of Understanding with PAEA, and district policy. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Approved Mrs. Elizabeth Valentine as the high school yearbook advisor. Compensation per Schedule B2 of the professional agreement is \$2,511. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

### Transportation

The board will be approving the driver's list and approving bus stops at next week's meeting.

### Buildings & Grounds

Approved payment of \$3,954.62 to SHI for security cameras and licensing. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

### Curriculum

The administration will ask for board approval of optional Chromebook insurance from Securranty Insurance for parents at next week's meeting. This would be offered at no cost to the school district.

### Board

Approved the non-resident tuition waivers for the 2023-2024 school year as presented (Policy 202). Motion: S. Lathrop; Second: E. Button. The motion was carried unanimously.

2023-2024 Purchase of Service Agreement and Business Associate Agreement between Port Allegany School District and Beacon Light Academy to cover services actively being provided, or in anticipation of future placements.

First reading of the following policy updates: Policy 006 - Meetings. (Recommended to exhibit compliance with the Sunshine Act.), Policy 216.1 - Supplemental Discipline Records. (Recommended for legal liability purposes.), and Policy 251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability. (This is mandated.)

Executive Session

Adjournment

Motion: J. Stake; Second: D. Tanner. The motion was unanimously carried. Mrs. Petruzzi adjourned the meeting at 8:28 p.m.

Respectfully submitted,

MELISSA VEILLEUX  
Secretary to the Board of School Directors