

Port Allegany School District
BOARD OF SCHOOL DIRECTORS
Committee of the Whole Meeting

August 5, 2024
High School Library
7:00 p.m.

Minutes

Vice President Jason Stake called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Eric Button, Mr. Christopher Ernst, Mrs. Erica Petruzzi (7:05pm), Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young and Mrs. Paula Newell.

Board Absent: Mr. Nathan Burgett and Mr. Nicholas Valentine

Others Present: Business Manager Mr. Adam Moate, High School Principal Marc Budd, Elementary Principal Greg Oliver, Assistant Principal Kathleen Bostjancic and Matthew Lawton.

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and most recently reauthorized on January 17, 2024.

Committee Reports

Mr. Christopher Ernst, Intermediate Unit Nine Board of Directors stated that there was no meeting to attend since the last meeting.

Mr. Nathan Burgett, Seneca Highlands CTC General Advisory Board was not present.

Mr. Nicholas Valentine, PSBA Legislative Representative was not present.

Communication

Thank you cards from both God's Adventure Camp (Volleyball Camp) and Katie Dynda (CTC Secretary) were provided to the board.

Superintendent's Report

Mrs. Newell gave an update on the Schneider electric Phase 1 & 2 meeting. Mr. Moate and

Mrs. Newell sat down with both Mazza and Schneider Electric on separate occasions to discuss the issues with the HVAC systems and to come up with a plan to resolve those issues. Mazza would like to continue the support for the systems as the maintenance contract has expired.

Mrs. Newell noted how we are going to handle both the federal and state grants. She reached out to the Intermediate Unit Nine and it's an all or nothing deal. They do have a mentorship at the IU9 which is an option as well.

Consideration was made for the 2024-2025 salary for PreK Counts assistant teachers at \$25,750.00 which is an increase of 3% from last year.

Consideration was made for a staff luncheon during inservice. Monday, August 19, 2024 will be breakfast at the high school cafeteria by The Nutrition Group and a teacher's Lunch - Union Meeting. Tuesday, August 20, 2024 will be breakfast in both buildings by The Nutrition Group and lunch in both buildings by The Nutrition Group.

Finance

None

Personnel

Approved the Personnel Action Report (PAR). Motion: J. Stake; Second: C. Ernst. The motion was carried unanimously with Mr. Button abstaining.

Transportation

The board will be approving the driver's list and approving bus stops at next week's meeting.

Buildings & Grounds

Retroactively approved repair of lighting in the parking lot of the elementary school. Bids taken from Baxter and Puretec. Baxter came in with low bid and the ability to complete the job before school starts and without disrupting the black top. The cost is estimated at 8K-14K. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Retroactively approved replacement carpet in the high school music room. The materials cost \$7,719.60. Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

Approved the purchase and installation of building surge protectors. Pure Tech - cost \$11,967.00. Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

Curriculum

The administration will ask for board approval of optional Chromebook insurance (Securranty) for parents at next week's meeting. This would be offered at no cost to the school district. This is a continuation of the same insurance program from previous years.

Board

Approved the non-resident tuition waivers for the 2024-2025 school year as presented (Policy 202). Motion: J. Stake; Second: E. Button. The motion was carried unanimously.

The Pennsylvania Association of School Administrators and Pennsylvania Boards Association host a joint, multi-day conference for school leaders. Held October 6-8, 2024 in the Poconos area. <https://paschoolleaders.org/>. There was also a dinner invite at this event from Schneider Electric.

Pennsylvania Association of School Administrators (PASA) New Superintendent's Academy with Mentorship for superintendent, Paula Newell. Cost: \$2,000.00. Travel: September 25-26, 2024, November 21-22, 2024, January 16-17, 2025. This is a great opportunity as it also offers a seasonal mentor.

Approved the opening of a 30 day public comment period for the Port Allegany School District EMS-Fire Tax resolution. Motion: D. Tanner; Second: E. Button. The motion was carried unanimously.

Calendar consideration for a special meeting for public comment prior to September 5, 2024. This was discussed and decided that the board would meet prior to the Committee of the Whole meeting on September 3, 2024.

The job descriptions for both the Student Services Administrative Assistant, 12 month employee and Attendance Secretary (.5)/ Benefits Assistant (.5), 10/12 month employee were given to the board to look over and discuss possibilities.

Executive Session

The board met in executive session for personnel and legal matters at 7:42 pm.

Adjournment

Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously. Mrs. Petruzzi adjourned the meeting at 8:56 pm.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Directors